Rustic Woods Condo 2 PROPERTY MODIFICATION REQUEST FORM

Owners Name:					
Address:					
Home Phone #:	Cell Phone #:				
E-mail Address:					
Owner's Address if different than	above:				
apply for approval to make the f	-	ns of the Rustic Woods Condo 2, I hereb described below. All information must be provement.			
Description of Modification (LC	OCATION TO BE MARKED ON SURVE	<u>EY)</u>			
Deck, Patio, Fence	Location of Installation:	See marked survey			
Satellite Dish	Location of Installation:	See marked survey			
Other (Windows, Doors)	Location of Installation:	See marked survey			
-	of the modification or change applied				
	t separate form for each project)				
Address:	Phone:				

Please attach and submit the following with your application – Request must be submitted complete:

- a. COI: Contractor's Current Certification of Insurance, showing evidence of liability and Workers' Compensation coverage. Liability coverage must name Rustic Woods Condo 2 c/o Klein Property Mgt, 225 Gordons Corner Rd, #1A, Manalapan, NJ 07726 as additionally insured. (see sample certificate)
- b. Detailed drawing or blueprint of your plans and a "marked" COPY of your property survey showing the location of the requested improvement/modification. A photo of the property can be included.
- c. A sales flyer, photo(s), specifications of the improvement, indicating color, design, etc.

I understand that under the Governing Documents and the rules and regulations, the Board will act on this request and provide me with a written response of their decision within 30 days of receipt of a <u>completed</u> application.

I further understand and agree to the following provisions:

- 1. I will not commence or enter a commitment of work until I have received advanced written approval from the Association. I further acknowledge that there will be no deviation from this proposal if approved. I acknowledge that I must re-submit this modification request if changes are made following the initial approval.
- 2. All work will be done expeditiously once commenced and will be done in a good workman-like manner by a contractor or myself and work will be performed at a time and in a manner to minimize interference and inconvenience to other neighbors.

- 3. I (we) hereby acknowledge and understand that the described work set forth in this request and all future upkeep will be done at my (our) expense. It is further my responsibility to advise any purchaser of this property of the maintenance obligation and this agreement. I (we) will hold the Rustic Woods Condo 2 harmless from any damage to person(s) or property as a result of this work, from any threatened or actual action, suit, or proceeding whether civil, criminal administrative, or investigative, or otherwise arising out of my (our) or contractor's performance of the above approved work specifications and against any and all expenses including attorney fees, expert fees, judgments, fines, and amount paid in settlement. In addition, any damage to the common elements caused by or as a result of this work will be promptly repaired or replaced by me to the association's satisfaction solely at my (our) cost.
- 4. A plan and details of the proposed work is attached. If the work or any part thereof requires the obtaining of a permit(s) from the Township, it shall be my (our) responsibility to obtain the appropriate permit(s), which will be submitted to the Association prior to the commencement of work for record purposes.
- 5. I will be responsible for complying with, and will comply with, all applicable federal, state and local laws, codes, regulations and requirements in connection with this work, and I will obtain any necessary governmental permits and approvals for the work. I understand and agree that the Rustic Woods Condo 2, its Board of Directors, its agent and the Committee have no responsibility with respect to such compliance and that the Board of Directors' or its designated Committee's approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications or work comply with any law, code, regulation or governmental requirement.
- I understand that all approvals by the Association are subject to local codes, laws and requirements of the Township. Following Township approval, I will forward a copy of the final approval certificate to the management office to close out this modification request.
 Approximate start date: ______ and approx. completion date: ______ (ie: days/weeks). Approved work must be completed within 120 days from the date of this approval. Expired approvals require re-submission.
 Date of Application: ______ Address: ______
 Signature: ______ Signature: ______ Homeowner (if applicable)
 Submit completed application and ALL supporting documents to one of following:
 MAIL: Rustic Woods Condo 2, c/o KPM, 225 Gordons Corner Rd., #1, Manalapan, NJ 07726
 FAX: 732-446-0612
 Email: Beverly@kleinpropertymgt.com

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MODIFICATION REQUES	T FOR:	
APPROVED:	APPROVED with conditions:	DENIED:
BY:	DATE:	NOTE:

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