Rustic Woods HOA PROPERTY MODIFICATION REQUEST FORM

Owners Name:						
Address:						
Home Phone #:	Phone #:Cell Phone #:					
E-mail Address:						
Owner's Address if different th	nan above:					
apply for approval to make the	rning Documents and Rules and Regulating following alterations to the premises as ess. Submit separate requests for each important to the premises as ess.	described below. All information must be				
Description of Modification ((LOCATION TO BE MARKED ON SURVE	<u>(Y)</u>				
Deck, Patio, Fence	Location of Installation:	See marked survey				
Satellite Dish	Location of Installation:	See marked survey				
Other (Windows, Doors)	Location of Installation:	See marked survey				
	on of the modification or change applied					
	mit separate form for each project)					
Contractors Name:						
Address:	Phone:					
Please attach and submit the	e following with your application – Requ	lest must be submitted complete:				

Please attach and submit the following with your application – Request must be submitted complete: a. COI: Contractor's Current Certification of Insurance, showing evidence of liability and Workers' Compensation coverage. Liability coverage must name Rustic Woods HOA, c/o Klein Property Mgt, 225 Gordons Corner Rd, #1A, Manalapan, NJ 07726 as additionally insured. (see sample certificate)

- b. Detailed drawing or blueprint of your plans and a "marked" COPY of your property survey showing the location of the requested improvement/modification. A photo of the property can be included.
- c. A sales flyer, photo(s), specifications of the improvement, indicating color, design, etc.

I understand that under the Governing Documents and the rules and regulations, the Board will act on this request and provide me with a written response of their decision within 30 days of receipt of a <u>completed</u> application.

I further understand and agree to the following provisions:

- 1. I will not commence or enter a commitment of work until I have received advanced written approval from the Association. I further acknowledge that there will be no deviation from this proposal if approved. I acknowledge that I must re-submit this modification request if changes are made following the initial approval.
- 2. All work will be done expeditiously once commenced and will be done in a good workman-like manner by a contractor or myself and work will be performed at a time and in a manner to minimize interference and inconvenience to other neighbors.

- 3. I (we) hereby acknowledge and understand that the described work set forth in this request and all future upkeep will be done at my (our) expense. It is further my responsibility to advise any purchaser of this property of the maintenance obligation and this agreement. I (we) will hold the Rustic Woods HOA harmless from any damage to person(s) or property as a result of this work, from any threatened or actual action, suit, or proceeding whether civil, criminal administrative, or investigative, or otherwise arising out of my (our) or contractor's performance of the above approved work specifications and against any and all expenses including attorney fees, expert fees, judgments, fines, and amount paid in settlement. In addition, any damage to the common elements caused by or as a result of this work will be promptly repaired or replaced by me to the association's satisfaction solely at my (our) cost.
- 4. A plan and details of the proposed work is attached. If the work or any part thereof requires the obtaining of a permit(s) from the Township, it shall be my (our) responsibility to obtain the appropriate permit(s), which will be submitted to the Association prior to the commencement of work for record purposes.
- 5. I will be responsible for complying with, and will comply with, all applicable federal, state and local laws, codes, regulations and requirements in connection with this work, and I will obtain any necessary governmental permits and approvals for the work. I understand and agree that the Rustic Woods HOA, its Board of Directors, its agent and the Committee have no responsibility with respect to such compliance and that the Board of Directors' or its designated Committee's approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications or work comply with any law, code, regulation or governmental requirement.

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